



ADMINISTRATIVE NOTES



Superintendent
of Documents

LIBRARY PROGRAMS SERVICE

Vol. 6, No. 2

GP 3.16/3-2:6/2

FEBRUARY 1985

AN ANNOUNCEMENT FROM THE ACTING SUPERINTENDENT OF DOCUMENTS

I am pleased to announce that Mark F. Scully has been selected for the position of Director of the Library Programs Service (LPS). Having served as a supervisor with the LPS since 1982, Mark will be no stranger to many in the Government Documents community.

A native of Burlington, New Jersey, Mark earned his bachelor's degree from Rutgers University in 1965, at which time he entered the U.S. Navy. After 3 years of service aboard a destroyer, he left the military with the rank of Lieutenant (junior grade). In 1969, he resumed studies at the University of Maryland, where he received a master of library science degree in January 1971. He received a master's degree in public administration from the American University in 1977.

Following his graduation from the University of Maryland, Mark joined the Arlington County Virginia Public Library System as a reference librarian. Since then, he has worked as a serials librarian at the National Library of Medicine, as a technical services librarian and, from 1977 to 1980, as library director at the Consumer Product Safety Commission, and as ADP administrator at the General Accounting Office.

Mark joined the GPO family in 1981 as Records Branch Chief in the Documents Sales Service and in 1982 he was selected to become Chief of the Library Division at LPS.

Mark serves on the faculty of the USDA Graduate School, where he teaches library science workshops. He's a member of Beta Phi Mu, the International Honor Society for Library Science; Pi Alpha Alpha, the National Honor Society for Public Affairs and Administration; the American Library Association; and the Special Libraries Association. Mark and his wife, Terry Ann, live in Silver Spring, Maryland.

I know the considerable talent and energy Mark brings to LPS will soon be evident in the products and services it provides and I hope you will join me in congratulating Mark on his new assignment.

Sincerely,

DONALD E. FOSSEDAL
Acting Superintendent of Documents

LPS RELOCATES TO THE MAIN GPO BUILDING

As many depository librarians already know, LPS is moving its operations from Alexandria, Virginia, to the main GPO building in downtown Washington, D.C. February 19, 1985, will find LPS located on the sixth floor of Building 3 located at North Capitol and H Streets.

Because we will be packing and moving and unpacking, there is certain to be some disruption of LPS operations. This may possibly cause delays in document shipments, claim fulfillment, responses to inquiries, and in the release of the Monthly Catalog (January and February microfiche issues and the February paper issue). We solicit your patient understanding over the next month; and we ask that you withhold sending follow-up claims through April 1st and general inquiries until March 1st.

We will be keeping depository librarians posted on new LPS phone numbers, operational changes, and other such information through our ADMINISTRATIVE NOTES newsletter. Also, make a note of our new mailing address, which is effective immediately:

U.S. Government Printing Office
Library Programs Service (SL)
Washington, D.C. 20401

GOOD NEWS ON RAINCHECKS

LPS has received numerous inquiries about the ship-short policy that LPS implemented October 1, 1984, which resulted in a great many rainchecks to libraries. In fact, by a recent count 654 short titles have been distributed (along with rainchecks), while only 23 short titles were sent to satisfy rainchecks previously issued.

While LPS regrets having so many rainchecks outstanding and unfulfilled, we are pleased to announce that relief is in sight. It has long been LPS policy to issue a formal reprint request whenever a short shipment is received. Responsiveness to LPS reprint requests, until very recently, has lagged because of competing priorities for printing work. However, at the end of January 1985, LPS reprinting requests were assigned a higher processing priority, which will soon result in the more timely fulfillment of rainchecks; the effects should be apparent around early April 1985.

So much for pending rainchecks. Can libraries expect to continue receiving rainchecks at the same rate as in the recent four months? LPS is also pleased to announce that a reduced number of rainchecks can now be expected because the backlog of short titles was exhausted with the issue of Shipping List 85-56P. Of course, it was also necessary to clear out those short titles in storage prior to the LPS relocation to Main GPO this month.

LPS appreciates the patience of librarians who have been inconvenienced with rainchecks. We ask your continued patience until we are completely "out of the woods" in terms of issuing fewer rainchecks, while promptly fulfilling those outstanding.



NEWS From the Public Printer

January 1985

New Appointees Fill Key Posts

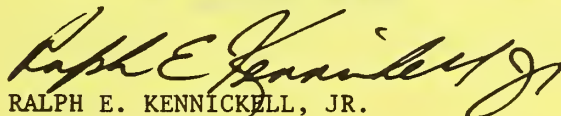
During my first weeks as Public Printer, I have made some major appointments and organizational changes which I believe will keep GPO at the forefront of our industry. Right at the top of those appointments is that of ROBERT J. McKENDRY to fill GPO's second highest post, Deputy Public Printer. With nearly 25 years of service at GPO, he brings unquestionable experience and skills to this role.

The 58-year-old McKendry served his apprenticeship at N.W. Ayer & Sons, Inc., a Philadelphia advertising firm. He later joined the Radnor Arts Firm, also in Pennsylvania, where as plant manager he supervised camera ready production of 14 weekly editions of TV Guide. Most of McKendry's early days at GPO were spent in the Typography and Design Division. In 1973, he was named division Superintendent. Two years later he was promoted to Customer Service Manager. A recipient of the Office's highest honor, the Distinguished Service Award, McKendry was named Assistant Public Printer (Operations) in 1981.

To fill the Assistant Public Printer (Operations) position left vacant by McKendry, I have named BURKEY W. BOGGS. A product of GPO's own Apprenticeship Program, Boggs has been with the Office since 1958 and has been serving as Deputy Production Manager since 1982. In the post of Acting Assistant Public Printer for Human Resources, an organizational position which I have established, I have named STUART M. FOSS. The former Director of Labor-Management Relations within GPO, Foss now has responsibility for Personnel, Equal Employment Opportunity, and Labor-Management Relations. DONALD E. FOSSEDAL, who has been serving as GPO's Marketing Director is the third individual I have appointed to an Assistant Public Printer position. He is now our Acting Assistant Public Printer (Superintendent of Documents).

In another Documents area appointment, I have selected MARK F. SCULLY to fill a vacancy as Director of Library Programs Service. I have also moved the former head of the Office's Analysis and Review Staff JOHN D. LIVSEY to the position of Manager, Customer Service Department. Livsey replaces JAMES L. PAYNE who I have named a Special Assistant to the Deputy Public Printer. Organizationally, the Customer Service Department under Livsey and the Congressional Printing Management Staff under Director W. SCOTT SONNTAG now report directly to me. Former Assistant Public Printer (Planning) JOSEPH E. JENIFER has become my Executive Advisor. Also added to my staff is Special Assistant and Congressional Relations Officer J. EMORY CRANDALL, formerly with Senator Mack Mattingly (R-GA). DONNA McCLAFFERTY, formerly Special Assistant to the Deputy Administrator, Small Business Administration, is my Administrative Assistant.

With these appointments I have begun my administration as Public Printer. As I mentioned last month, I plan to keep you informed of our efforts in fulfilling the vital mission of the Government Printing Office.


RALPH E. KENNICKELL, JR.
Public Printer

[LPS would like to share
with depository librarians
the Public Printer's
message to us.]



United States Government Printing Office
Washington, D.C. 20401

OFFICE OF THE PUBLIC PRINTER

January 30, 1985

My Dear Fellow Employees:

In my short time here, I have learned a great deal about GPO, but nothing more important than the knowledge that I am working with one of the finest groups of employees within the Federal Government.

It may seem too soon for me to ask a favor of you, but I believe that when you hear my plans for GPO, you will agree that we have much to do and should get started right away. I am asking each one of you - no matter what your position - to join me in creating the "New GPO." I've already seen the pride you show in your craftsmanship and in our long history of service. Now let's show that pride to everyone, and especially to our customers!

It's a real mouthful, but I'd like all of us to think of GPO as a "customer-driven, service-oriented organization," or as I already mentioned - the "New GPO." With all of us working together, this shouldn't be a difficult task. GPO's record can speak for itself, but needs to be heard by others. In the days and months ahead, we are going to let our customers know how seriously we view our mission. Whether you are part of our operations or procurement areas, our documents organization, or in one of our support services, your job is vital to the "New GPO."

We can and will continue to serve all of our customers well - from Capitol Hill, to the smallest bureau or agency, to each of our depository libraries. I am asking for a big effort - but from what I've already seen, it's an effort you are all eager to make. It's a reawakening of the values which are a part of the GPO tradition.

I plan to do my part too. In fact, I have already begun to tell our story to customer agencies and to industry groups. If you have any ideas in support of our effort, I want to know about them as well. With all of us working together, the "New GPO" isn't going to become just another slogan; it's our reality today and our future tomorrow! Thank you for making my job one of the best in the Government and my early days here at GPO among the happiest of my career.

A handwritten signature in dark ink, reading "Ralph E. Kennickell, Jr.", is positioned above the printed name.

RALPH E. KENNICKELL, JR.
Public Printer

ZIP + 4 STATE DIRECTORIES

It has been decided that the Zip + 4 State Directories (SuDoc class number P 1.10/9:) will be offered on Survey 85-002. There will be 35 directories with a total of 47 volumes which will be assigned item number 0839-A-05. Smaller states are combined into a single volume; and some larger states have more than one volume. Thus, the directories will be offered separately from the annual zip code directory for next year.

SURVEY INFORMATION

There will be no Survey 84-011 for 1984. The last one issued for 1984 was 84-010. The classes mentioned on Shipping Lists P841121-3 and P841130-2 as being on Survey 84-011 will now be offered on a forthcoming survey in 1985. These titles were distributed under item number 0329 in order to make a timely distribution. Please respond to the forthcoming survey if you wish to continue receiving these titles in the future.

ITEM SELECTION UPDATE

With the impending LPS move to Main GPO in Washington, D.C., and the possibility of the loss of "Amendment to Item Selection" cards, as well as the need to revamp the distribution schemes to fit the new configuration of the library bins in Main GPO, LPS thought it best to update the depository library selections at the end of January 1985. Any amendments to selections that were received at LPS between August 29, 1984, and the close of business January 25, 1985, have been entered into the DDIS data base. Printouts listing those changes will be mailed to any libraries for which amendments were received and entered into DDIS. This update period (i.e., between August 29, 1984, and January 25, 1985) will be referred to as "Selection Update Cycle 1985-#1." There were a total of 12,211 changes made to the DDIS data base as the result of this update. The next Selection Cycle is still scheduled to begin on April 1, 1985.

NAVY LITERATURE

The Department of the Navy has informed LPS that Navy Lifeline (SuDoc class number D207.15: ; item number 0400-C) has been discontinued. The last issue of this publication was volume 13, number 5, September/October 1984.

ALBUQUERQUE SITE FOR SPRING COUNCIL MEETING

The Spring meeting of the Depository Library Council to the Public Printer will take place in Albuquerque, New Mexico, March 27-29, 1985. There will be the usual informal get-together the evening before the meeting in the lobby of The Regent of Albuquerque, Tuesday at 6:00 p.m., for first-time attendees, new Depository Librarians, and all old hands to go to dinner.

Rooms are available at the meeting site: The Regent of Albuquerque, 201 Marquette Street (Box 1927), Albuquerque, New Mexico 87103. Reservations made by March 13, 1985, will guarantee a room, but after that date will depend on availability. A special rate (\$46.00 + tax, single; \$56.00 + tax, double) will be available to those specifying attendance at the Council meeting. Just call the Reservation Desk at: (505) 247-3344, extensions 1668/1658. If there are any special problems, ask for Sales Manager Ann Green.

Make your reservations soon! A preliminary agenda will be found in this issue of ADMINISTRATIVE NOTES.

MONTHLY CATALOG

Librarians may notice a minor format error in the October and November 1984 and the February 1985 issues of the Monthly Catalog. Because of a programming error, a space was omitted in the title fields displaying statements of responsibility (245 field subfield 'c'). Therefore, the International Standard Bibliographic Punctuation slash mark runs into the statement of responsibility in the absence of the space that should separate them. Fortunately, LC/GPO cataloging tapes were not affected.

The January 1985 Monthly Catalog contained a different kind of format error. Approximately 10% of the register entries displayed the author and title information together in a single paragraph, rather than with the main entry displayed in a separate paragraph. Also, about 1% of register entries displaying author fields with subfield 'n' information failed to print the full index term in the Author Index. As it happens, this format problem is a temporary one, since the indexing information will be corrected in the Semiannual Index. As in the previous case, LC/GPO tapes were not affected.

While the Library Programs Service regrets any inconvenience resulting from these format errors, to have reprinted thousands of copies of corrected Monthly Catalog issues would have involved unacceptable cost and distribution delay.

NEW PHONE NUMBERS

Chief, Inspection Team (Joseph McClane).....(202) 275-1119
Administrative Librarian (Dan MacGilvray)...(202) 275-1109

P R E L I M I N A R Y A G E N D A

DEPOSITORY LIBRARY COUNCIL TO THE PUBLIC PRINTER

MARCH 27-29, 1985

THE REGENT OF ALBUQUERQUE
 201 Marquette Street (Box 1927)
 Albuquerque, New Mexico 87103

WEDNESDAY, MARCH 27, 1985

OPENING SESSION

1:30 p.m.	Welcome and Remarks	Council Chair
	Greetings and Remarks	Public Printer
	Remarks	Acting Superintendent of Documents
	LPS Update	Director, LPS
	Report/Education Task Force	Task Force Chair
	Status Report/GPO Tapes	[To be announced]
3:00 p.m.	Coffee/Soft Drinks	
3:15 p.m.	Resolutions/Fall 1984	Questions/Discussion
3:45 p.m.	Open Forum	Audience
5:00 p.m.	Adjournment/Wednesday's Session	

THURSDAY, MARCH 28, 1985

7:45 a.m.	Coffee and Danish Service	
8:30 a.m.	Convene/Announcements	Council Chair
	JCP Update	JCP Staff
9:00 a.m.	Ad Hoc Committee on Depository Library Access to Federal Automated Data Bases/Delivery of Government Information in Electronic Format	Committee of the Whole
	GAO Audit of Depository Libraries	Committee of the Whole
10:00 a.m.	Coffee/Soft Drinks	

(THURSDAY - Continued)

10:15 a.m.	Depository Library Statistics/ Basic Elements	Committee of the Whole
	Collection Development Issues/ Policy of Adding to Existing Item Numbers/Expanding List of Classes	Committee of the Whole
12:00 Noon	Lunch	
1:30 p.m.	Council Reconvenes	
	Legal Issues/Reprints/ Replacement/Insurance/ Implications for Regional and Selective Depositories	Committee of the Whole
	Bibliographic Control Issues	Committee of the Whole
	Other Policy Issues	Committee of the Whole
3:30 p.m.	Adjournment/Thursday's Session	

FRIDAY, MARCH 29, 1985

7:45 a.m.	Coffee and Danish Service	
8:30 a.m.	Convene/Announcements	Council Chair
	Summation	
	Council Recommendations	
	Election of New Officers	
	Presentation of Certificates	Acting Superintendent of Documents
10:30 a.m.	Adjournment/Friday's Session	

COMMENTS/SUGGESTIONS SOLICITED

Anyone with comments/suggestions on any of these issues should forward them to a member of Council prior to the meeting. Send all operational problems either directly to GPO or forward to a member of Council to forward to GPO personnel. [Message from Council Chair, Sandra K. Peterson, Post Office Box 6885, Yale Station, New Haven, CT. 06520.]

The Federal Depository Library Program

Office of the Public Printer

Washington, D.C. 20401

!! FLASH !!

JANUARY 18, 1985

9:00 A.M. E.S.T.

YEAR 1985 IS ALREADY ON THE MOVE...THE NEW PUBLIC PRINTER, MR. RALPH E. KENNICKELL, JR., APPOINTED MR. DONALD E. FOSSEDAL AS ACTING ASSISTANT PUBLIC PRINTER, SUPERINTENDENT OF DOCUMENTS.

WE, THE MARKETING STAFF, ARE VERY PROUD OF MR. FOSSEDAL AND KNOW THAT HE WILL DO AN EXCELLENT JOB IN OFFICIATING THE ENORMOUS RESPONSIBILITIES OF THE SUPERINTENDENT OF DOCUMENTS.

THE DEPOSITORY LIBRARY AWARENESS PROGRAM IS MOVING INTO 1985 WITH THE CONTINUING SUPPORT OF THE BROADCAST MEDIA. LISTED BELOW ARE ADDITIONAL "CALL LETTERS" OF STATIONS THAT HAVE AIRED THE PUBLIC SERVICE ANNOUNCEMENTS.

TELEVISION

WRC -WASHINGTON, DC*
WJAL -WASHINGTON, DC*
WDCA -WASHINGTON, DC*
WTTG -WASHINGTON, DC*
KTIV -SIOUX CITY, IA
WBAL -BALTIMORE, MD
WKTV -NEW YORK, NY
WTVC -CHATTANOOGA, TN
KJAA -LUBBOCK, TX
KMAC -LUBBOCK, TX

RADIO

KOSI -DENVER, CO
WTOP -WASHINGTON, DC
WRTA -ALTOONA, PA
KTLK -LUBBOCK, TX

MANY OF THE PUBLIC SERVICE DIRECTORS OF RADIO AND TELEVISION STATIONS IN HOUSTON; DALLAS; LOS ANGELES; SAN DIEGO; AND

SAN FRANCISCO HAVE ACCEPTED THE PSAs FOR AIRING. THE "CALL LETTERS" OF THE STATIONS IN THEIR RESPECTIVE AREAS ARE:

HOUSTON

TV : KHOU, KPRC, KTXH
 RADIO: KRBE, KODA, KPRC

DALLAS

TV : WFAA, KDFW, KTWS, KRLD
 RADIO: KMGC, KRLD, KISS, KTKS, WRR, KLVU, KZEW, KRQX,
 KQZY, KMEZ-AM/FM

LOS ANGELES

TV : KCOP, KABC, KCBS, KWHY, KTLA, KHJ
 RADIO: KPRZ, KISS, KKGQ, KMGG, KIQQ, KMET, KMPC

SAN DIEGO

TV : KCST, KFMB, KUSI
 RADIO: KFMB-AM/FM, KJQY, KGB, KSDO

SAN FRANCISCO

TV : KPIX, KRON, KGO, KTZO, KTFS, KBHK
 RADIO: KSFO, KFGO, KDFC, KGO, KROR, KCBS, KMEL, KNBR,
 K-101, KFAX, KFRC, KKHI

THERE ARE NOW 503 KNOWN BROADCAST STATIONS THAT HAVE ACCEPTED THE DEPOSITORY LIBRARY PSAs FOR AIRING.

I'M STILL VERY INTERESTED IN KNOWING IF YOU SHOULD SEE OR HEAR THE SPOTS. YOUR INPUT IS HELPFUL. PLEASE CALL ME ON (202) 275-9051 OR 275-3634. IF YOU PREFER, DROP ME A LINE AT THE GPO, STOP MK, WASHINGTON, DC 20401.

Joyce

JOYCE C. TRUMAN
 MEDIA PLACEMENT SPECIALIST

*SPOTS HAVE BEEN AIRED SEVERAL TIMES

DEPOSITORY LIBRARY COUNCIL INFORMATION

This issue of ADMINISTRATIVE NOTES is designed to share with readers some of the information relating to the October 10-12, 1984, meeting of the Depository Library Council to the Public Printer, which was held in Washington, D.C. Government Printing Office responses to 12 of the 17 resolutions passed at the meeting are included (others to follow); and Council Secretary Marian Carroll's "Summary of Meeting" will be found here.

RESPONSES TO RESOLUTIONS

1. The Depository Library Council recommends that the Monthly Catalog index be produced in the form as presented in "Exhibit C" as both paper and microfiche products to be cumulated monthly. The register, "Exhibit A", containing the full record as it currently appears, should be produced as a microfiche product only. The implementation of these format changes should begin January 1, 1986.

In December 1984, the Library Programs Service submitted formal, written requests asking the GPO Data Systems Service to make the necessary SAMANTHA software modifications to implement Council's Monthly Catalog format recommendation for the 1986 volume year.

Exhibit C, as approved by Council, will display the register information as it appears currently in the Monthly Catalog, and will issue the register in the microfiche format. The indexes, however, will be issued in both the paper and microfiche formats and will feature the "one-step look-up." The eight indexes which will be generated are the Author, Title, Subject, Series/Report, Contract Number, Stock Number, Classification Number, and Title Keyword Indexes. Appearing with each index term will be the 245 field subfield "a" (title), the 260 field subfield "c" (date of publication), the 086 field (Superintendent of Documents classification number), 074 field (item number), 037

field (stock number), and the 001 field (Monthly Catalog entry identification number). The indexing information will cumulate semiannually, annually, and quinquennially.

The Government Printing Office will not cumulate the publication more frequently, since the additional processing time required for more frequent cumulations would jeopardize the timely issuance of the Monthly Catalog issues.

2. The Depository Library Council reiterates its interest in seeing the Public Printer implement a comprehensive, systematic, and formal program of quality control at the Library Programs Service.

INTERIM REPORT: In an effort to improve its quality control program, LPS is conducting a comprehensive survey to define and evaluate all quality control systems and procedures currently in effect. We are hopeful that the survey results will point up opportunities to improve our quality control effectiveness; all such opportunities will be pursued.

6. Whereas the Depository Library Council finds unacceptable the linkage between correcting GPO's Monthly Catalog magnetic tapes and the printing of consequent corrected entries in the paper version of the Monthly Catalog, therefore, be it resolved that retrospective correction of entries on GPO tapes not be reflected in future Monthly Catalogs other than in the traditional manner via the Monthly Catalog's List of Corrections".

The Government Printing Office has a responsibility to provide products and services of the highest quality consistent with its statutory mission. Implementation of an automated procedure for correcting Monthly Catalog errors upon their discovery will improve the quality and timeliness of the Monthly Catalog. Consequently, the Superintendent of Documents will implement the

Monthly Catalog correction procedure proposed by the Government Printing Office in October 1984.

7. The Depository Library Council is greatly disappointed at the failure of GPO to successfully obtain funding to proceed on the Federal Documents Data Base. Council reiterates its continued interest in and support for the FDDB. We strongly recommend that a recognized library systems consultant be contracted to help GPO determine which facts and figures need to be collected to successfully obtain funding to implement the FDDB or a comparable alternative.

LPS has consulted with the GPO Office of General Counsel on the question of GPO's authority to contract with a recognized library systems consultant, who would help GPO determine which facts and figures need to be collected to successfully obtain funding to implement the FDDB or a comparable alternative. LPS is advised that it lacks the statutory authority to issue such a contract. Moreover, the appropriation under which LPS is currently operating provides no funding for this purpose.

Pursuant to the direction received from the House Committee on Appropriations in its Report of May 31, 1984, LPS is proceeding with enhancements to its Depository Distribution Information System (DDIS), including the lighted bin system. In addition, LPS is making good progress toward automating acquisitions, classification, and related operations with the Acquisitions, Classification, and Shipment Information System (ACSIS). All current LPS automation efforts are within the scope of GPO's existing legislative authority and consistent with the expressed intent of the House Committee on Appropriations.

8. The Depository Library Council recommends that the GPO discontinue the inclusion in the Serials Supplement of basic manuals and serials that are sold on subscription by the Superintendent of Documents, only if Library Programs Service has provided the cataloging record in the Monthly Catalog.

This resolution has been adopted starting with the 1985 Serials Supplement. Previously, GPO had provided dual treatment for these publications since the cataloging records also appeared in the Monthly Catalog, while the sales information could be obtained from Price List 36 or from the GPO Sales Publication Reference File (PRF). This improvement will allow a speedier preparation of future Serials Supplements, and will place a lesser burden on the professional staff.

9. The Depository Library Council recommends that GPO include transmittals, updates, etc., to basic manuals in the "List of Special Materials" which appear in the preliminary pages of every Monthly Catalog. These should not be cataloged in the Serial Supplement.

This resolution has been adopted. GPO had already been doing this for basic manuals sold separately and for manuals with changes not sold. This improvement will allow our technicians to spend more time tracking down missing issues and inquiring about discontinued periodicals, changes in frequencies, and succeeding entries.

10. The Depository Library Council recommends that GPO resume cataloging monographic series, e.g., U.S.G.S. Professional Papers, as serials records, in addition to the individual analytics for each monographic series. Both of these records shall appear in the Monthly Catalog printed and tape products.

In 1981, GPO became the authority for setting up monographic series for Federal documents. Libraries wishing to find how series have been set up by GPO may use the series index to the Monthly Catalog, the Library of Congress data base (MUMS), or OCLC.

There are two ways of cataloging monographic series: (1) collective bibliographic records that describe the series as a whole; and (2) analytic records that describe each title. GPO is currently providing the latter treatment, since it is bound by the statutory requirements of 44 U.S. Code.

The Library of Congress and GPO are now consistent in the practice of providing analytic treatment for individual titles in monographic series, rather than having a classification number for the whole series. This is another reason why LC provides analytics.

Approximately three monographic series are set up daily at GPO. To provide additional, collective bibliographic records for monographic series would impede cataloging production and increase backlogs. To absorb the added workload, one cataloger would have to be added to the current LPS authorized staff ceiling.

For these reasons, GPO does not plan to alter its current practice with regard to cataloging monographic series.

11. The Public Printer is to be commended for supporting the Depository Library Council's recommendations to establish a task force to advise GPO on conducting a needs assessment related to government publications education.

We recommend that this task force also be charged with developing a formal plan for the design and implementation of educational activities needed to improve the management of depository libraries and the use of government information.

Council accepts the Public Printer's invitation to suggest a panel of experts who might serve on this task force. Two Council members, Bruce Morton and Patricia Reeling, have volunteered to work with this task force. Council recommends that Patricia Reeling serve as chair of this task force.

INTERIM REPORT: The Public Printer endorses the establishment of a task force on Government publications education with Dr. Patricia G. Reeling as chair and Bruce Morton as a participant. At ALA Midwinter in early January, Chief Inspector Joe McClane engaged in some useful discussions on the subject; during February, he will be meeting with Dr. Reeling to make preliminary arrangements for the task force. It should be understood, however, that any GPO involvement in and support for this project will be circumscribed by its statutory authority and available resources. Nevertheless, GPO believes that the timing is right to address this important subject, which so directly affects the ultimate delivery of Government information to the American public.

13. The Depository Library Council recommends the adoption of a sequential shipping list numbering system compatible with GPO computer applications. It is further recommended that GPO survey the depositories prior to implementation regarding their approval of the new shipping list numbering system.

GPO surveyed the depository libraries concerning their preference for shipping list numbers and compiled the responses on December 7, 1984.

Since 78% of the responding libraries preferred the sequential numbering scheme, LPS implemented that new scheme on January 2, 1985. For more information concerning the number of responses received and the form the new shipping list number will take, please consult Administrative Notes, volume 5, number 15.

14. The Depository Library Council recommends that the Public Printer seek the advice of authorities from the Library of Congress, the National Archives and Records Service, and other appropriate advisors, to develop a list of rare documents.

INTERIM REPORT: The Public Printer has issued letters requesting such advice from the Librarian of Congress and from the Archivist of the United States. The Depository Library Council will be kept informed as responses are received and reviewed at GPO.

15. The Depository Library Council recommends that the List of Superseded Classes be updated by GPO as a supplement to the List of Classes and a supersession schedule be established for each class when listed.

The Government Printing Office called for volunteers from the Library community to compile the update to the List of Superseded Depository Documents and received the ten names listed below as members of the Superseded Documents Committee. On November 13, 1984, a letter was sent to each volunteer thanking

them for their willingness to compile the document. Without the assistance of these volunteers it would be impossible to undertake this project.

The List of Superseded Depository Documents will be issued as a supplement to the Instructions to the Depository Libraries, just as in the past. If the volunteers feel it is possible to keep up with a supersession schedule with each new SuDoc class, GPO would be able to publish the information once it is prepared as an update to the List of Superseded Depository Documents.

Since this resolution asks that GPO assume an additional workload, which is impossible to take on at this time, GPO can only promise to publish those products produced by the Superseded Documents Committee. The LPS contact person for this project will be Dan MacGilvray.

Liese Adams
Kent State University Library
Documents Division
Kent, OH 44242
(216) 672-2388

Marian Carroll
Milner Library
Illinois State University
Normal, IL 61761
(309) 438-7441

Julie Copeland
Minneapolis Public Library
300 Nicollet Mall
Minneapolis, MN 55401
(612) 372-6535

Charity Davis
King Library
Documents Department
Miami University Libraries
Oxford, OH 45056
(513) 529-3841

Maureen Harris
Clemson University Library
Clemson, SC 29631
(803) 656-3024

Karen Kottsy
University of Cincinnati Library
Documents Department
Cincinnati, OH 45221
(513) 475-5009

John Phillips
Oklahoma State University Library
Stillwater, OK 74074
(405) 624-6546

Margaret Powell
Andrews Library
Government Documents
College of Wooster
Wooster, OH 44691
(216) 263-2279

Pat Sloan
Nebraska Library Commission
1420 P Street
Lincoln, NE 68508
(402) 471-2045

Robert A. Walter
Pittsburg State University Library
Documents Department
Pittsburg, KN 66762
(316) 231-7000 Ext. 247

16. The Depository Library Council has reviewed the item card options offered by the Government Printing Office and recommends the adoption of "Option 1C", the present format, as appended. Moreover, every effort should be made to provide specific information about the publications to be distributed under each item number, since these records are collection development tools for the depositories.

GPO appreciates having the Depository Library Council's review of the item card issue and their recommendation of Option 1C. This option is the current item card format; so no changes will be made.

GPO will continue to provide as much specific information about the item number as can be obtained in a reasonable time frame.

SUMMARY OF MEETING

DEPOSITORY LIBRARY COUNCIL TO THE PUBLIC PRINTER

Washington, D. C.

October 10-12, 1984

Call to Order

The Depository Library Council met at the Bellevue Hotel in Washington, D. C. on October 10, 11 and 12, 1984. The meeting was called to order on Wednesday, October 10, by Chairperson Sandra K. Peterson. All members of Council were present.

Government Printing Office Reports

William J. Barrett, Acting Public Printer, welcomed the five new Council members and thanked retiring members. He noted the large contingent of Government Printing Office (GPO) staff members, including the Comptroller and General Counsel, who were present to participate and answer questions.

In his report on the \$29.7 million FY 85 budget request, Mr. Barrett noted that the largest amount, \$16 million, was for printing and binding documents for distribution to depositories. One million was to support development and acquire equipment for the Federal Documents Data Base (FDDB). The FDDB was designed to provide for acquisition, cataloging and distribution of documents, and as an important component for electronic mail communication between depository libraries and the GPO, thus developing depositories into a cohesive information network.

Before taking action, the House Appropriations Committee requested the General Accounting Office (GAO) to investigate the need for the FDDB. Subsequently the Committee slashed the automated data program support to \$152,000, designating these funds to be used for the lighted bin system and for enhancements to the Depository Distribution and Information System (DDIS).

Michael F. DiMario, Superintendent of Documents, spoke briefly about the value of the depository program---how it has grown through the years and how librarians today are working to attract both users and supporting resources.

He also discussed the need to accurately, systematically, and efficiently collect statistics to measure services and collections in order to justify the librarian's budgetary requests as well as to provide data for GPO's operational decisions. Suggestions from librarians will be solicited. In addition, because the Higher Education General Information Survey (HEGIS) administered by the National Center for Education Statistics fails to statistically separate documents microfilms and circulation from total data, the GPO hopes to meet with the agency to discuss possible questionnaire revisions.

Mr. DiMario reported that the lighted bin system is in place and other work is proceeding on schedule for the late February relocation to downtown. The long-term advantages are expected to exceed any temporary minor service disruption. Although the square footage allocated for LPS appears to be less in the downtown location, no reduction will actually occur because staff will utilize common areas for lounge, cafeteria, etc., and because the loading/receiving areas are not included in the space allocation.

Mr. DiMario reported that the sales and bookstore programs continue to do well; and the consigned agent program is growing. Implementation of the on-demand sales program planned for March 1985 will make available in microfiche or paper

blowback format three categories of publications: 1) those regularly converted to microfiche for depository distribution; 2) those which are sales items, if physically suitable; and 3) those originated by other agencies in microfiche format. Cost for copies will be determined by a formula being developed. Present plans do not include provisions for a comprehensive retrospective program.

Mark Scully provided an overview of Library Programs Service (LPS) operations. He had good news concerning LPS staffing. Thanks to a GPO administrative decision, the required 5% GPO staff reduction is being met through attrition in the support and sales areas. This allows LPS to maintain its staffing level (equal to September 1983) and permits positions to be filled as they become vacant. Candidates for four positions are currently being sought or interviewed.

A chief inspector, responsible for coordination, scheduling, program evaluation, and providing written guidance through the Instructions to Depositories, should be selected within two weeks (October 26).

Interviews for candidates for the position of chief of classification and cataloging are scheduled. Two library inspectors should be named in about three weeks (November 2). Although Sarah Kadec's position as chief of LPS has been vacant since October 1983, Mr. DiMario does not feel essential services have been hampered. Until a Public Printer is appointed, the position will not be filled.

The first Geological Survey (USGS) map shipment will be made during October. LPS staff will produce shipping lists, but claims should be sent to the USGS address provided on shipping lists, not to GPO. If a library needs two copies of map shipping lists, they can be supplied. In map distribution, GPO will be treated as a regional.

Initially, LPS staff will catalog maps to determine if special problems exist and to develop the training program for a contractor who is expected to assume the service in early 1985. During this period additional monographic cataloging may be transferred to the present contractor.

Cataloging data for maps will appear on OCLC and in NUC maps supplement. Topographic maps will probably be entered as state-by-state entries.

First Open Forum

Responding to a question about quality control standards at LPS, Mark Scully reported that there are quality assurance standards for all personnel. Also, the move from Alexandria to downtown is not anticipated to create substantial personnel problems.

Regarding LPS's position classification levels, Mr. DiMario indicated that it was his personal impression that perhaps LPS's classification levels were lower, although according to the Office of Personnel Management, the positions were correctly classified. A suggestion that possibly other agencies might be more lenient in their application of the classification levels/standards was neither accepted nor refuted.

Lois Mills, Western Illinois University, asked about the automation of the "nonexistent" shelflist. The inactive agency shelflist is presently in a warehouse but will be retained, relocated and available for use downtown. No decision has yet been made concerning its automation.

Spring 1984 Resolutions

The resolutions passed by Council at its April 1984 meeting were read along with responses from GPO. Comments from members of Council and the audience followed some statements.

On Resolution 1: Mr. Peterson expressed Council's appreciation for the much earlier receipt of the information about the discussion topics. Council was advised that if word processor complications had not intervened the resolution responses would also have been available sooner.

On Resolution 4: Patricia Reeling suggested exploring the feasibility of a press release or article from the Marketing Division when depositories are honored.

On Resolution 5: The inclusion of the Fact Sheets in Administrative Notes is especially appreciated.

On Resolution 6: Progress was reported on the Depository Library Manual; 270 pages of completed draft copy has been received. The completed manual may be made available through the sales program or may be submitted to ERIC.

On Resolution 7: Dan MacGilvray has requested ten hours of editing assistance to process the November 1983 workshop videotape. Assurance was given that both single slides and the complete set will be widely available for use and reproduction locally. The 14-minute, 76-slide presentation was shown for critical comment during the reception and was well received. Response from the workshops to the videotape format will affect the distribution decision.

On Resolution 8: Mr. DiMario will publish in Administrative Notes a projected schedule of workshops for depository librarians. While resuming workshops is a goal, none are anticipated at LPS until 1986. Perhaps after the two inspectors are replaced, a couple of field workshops may be possible.

On Resolution no. 9: Travel funds for the Education Task Force should be available in 1986; some arrangement for 1985 may be possible.

On Resolution 10: Bernadine Hoduski reported that the Joint Committee on Printing (JCP) recently issued a 13-point statement requiring Regional Printing and Procurement Office personnel to be responsible for meeting the need for depository copies. Agency decisions to declare items (like Army field manuals) for internal use only must be monitored and countered by the library community. Librarians must lobby agencies concerning library information needs. All libraries should participate in these efforts.

On Resolution 11: On January 1, 1985, an adaptation of the former shipping list numbering system will be resumed. It will distinguish between separates and other shipments. After lengthy discussion it was later determined that the final form to be selected will be sent in advance to depositories so that they can respond to the changed numbering system before implementation.

On Resolution 12: Jeanne Isacco noted that the response did not address the impact of the binding format of the Federal Register, etc., on end users. She was advised to address questions to James Payne during the panel presentation on Wednesday afternoon.

On Resolution 13: LPS receives 67 copies of the superseded weekly PRF's. Subscribers to the PRF receive what selective depositories receive, except for a few individuals who subscribe to weekly issues and receive "left overs" after regionals are sent copies.

On Resolution 15: Jennie Cross proposed establishing a special panel to advise GPO on FDDDB requirements since the highly technical proposal finds few Council members sufficiently well informed to analyze the data provided.

Public Printer's Panel and Open Discussion

Mr. DiMario introduced members of the Public Printer's Panel. Mark Cramer, General Counsel, began by describing functions of his unit. Eight attorneys devote 80% of their time to labor and procurement issues; some of the cases before the Equal Employment Opportunity Office are ten years old. The staff also drafts legislation and issues opinions on points of law pursuant to Title 44 that affect depository libraries.

William R. LaBissoniere, University of Minnesota, opened discussion about the recent opinion on insuring/replacement of collections. He asked who places valuations and how, and how are lost materials replaced. Cramer said Counsel's statement had corrected earlier incorrect guidance. Assistant General Counsel Thomas O. Magnetti stated that the government is a self-insurer and cannot replace collections. The statement issued represents the legal position of GPO and is binding on GPO and the depository library program. Comments on decisions in process may be submitted to GPO. Anything not prescribed by statute is difficult to add as a requirement.

In response to a question raised by Bruce Morton, Counsel stated that when nonprint replaces print, as with online data bases, libraries may charge a user fee because the government did not supply the library with the data base. Free access applies only to GPO depository materials. Counsel's opinion will be circulated to depositories.

Bernadine Hoduski, JCP Professional Staff Member, speaking as a former depository librarian, asked whether if after five years a library disposes of material or replaces paper copy with microform, the library or the government owns the microform? Also, what is the user's right to be able to access whatever format the depository has? Counsel's opinion on these matters will be circulated when issued.

Dennis Bruce asked whether depository status could be lost if a library did not insure or replace a lost collection. Bruce Morton asked if library inspectors now inquire whether ^{the} depository collection is insured. The answer was no to the latter question.

Bruce Morton also pointed out that, in practice, the recent General Counsel opinion which stated that superseded or duplicate items may not be discarded means that slip laws may not be discarded when a subsequent volume of Statutes at Large is received.

General Counsel's statement was that microform may not replace paper depository copy before five years has elapsed. The question was again raised as to who owns microform which has been purchased to replace a depository paper copy---the library of the government?

Mr. DiMario stated that Title 44 is first a distribution law, then a depository law; therefore, government ownership of materials distributed is inherent.

Robert J. McKendry, Assistant Public Printer (Operations), and Andrew W. Buchwald, Congressional Printing Management Division, explained the procedures followed for Congressional printing. Occasionally, if an incorrect item number is assigned to a job, the quantity printed may be short. When shorts occur, an attempt is made to secure replacements.

John D. Bennett, Customer Services, produced departmental printing for the executive, judicial, and independent agencies. They print for depositories the number which LPS indicates. When LPS sends a "short" alert, his department goes back to press only as a last resort.

Jennie Cross expressed concern about new publications and their availability to depositories. Barbara Appel of LPS said the Inspector General orders LPS to order only two copies when the number needed for depository distribution is not known. Many present remembered when sample copies usually accompanied surveys of new publications. The possibility of providing blowbacks will be investigated.

When Robert Walter asked who mediates inter-GPO disputes, it was stated that each "short" is investigated individually. The problem of "shorts" will be reconsidered.

Karlo Mustonen, Utah State University, proposed an alert network to assist in identifying missing items.

Kathleen Eisenbeis, University of Texas, Austin, asked why preprints from the Yearbook of Agriculture are being added to a present item number and being distributed. Mark Scully said that is a publication can reasonably fit into an existing item class LPS does so for expediency. Barbara Appel reported that preprints and all Braille publications were recently added in this way. Discussion revealed that libraries believe this practice abrogates their ability to be selective in developing collections. LPS will re-examine their policy.

Responding to Diane Smith, Mr. DiMario said that discontinuance of Army field manuals as depository items is determined by the originating agency, not GPO or JCP. GPO, JCP and interested librarians may use moral suasion to convince the agency to change its decision. Librarians need the names of contact individuals for this purpose.

Mr. DiMario pointed out that the Army's decision to adopt an online, on-demand computer network to electronically store and deliver information to all training centers automatically makes these materials inaccessible to the present print-oriented depository program.

W. Lewis Gardner, Jr., Regional Printing Procurement Office, told Council that his department delivers 200,000 products annually. All agency printing, except wet paint or directional signs, are to be included in the system.

Sandra McAninch asked why if all items are in the system, there is a problem about copies for LPS.

Responding to further discussion about agency decisions impacting the depository program, Mr. DiMario reported that GPO and JCP are discussing possibilities for subscribing to the proliferating electronic printouts. David Stockman, Office of Management and Budget (OMB), has contended that electronic distribution is under agency purview and does not fall within the definition of printing under Title 44. There will probably not be free access for depositories, only fee-based, but information might be downloaded for depository subscribers.

Mr. DiMario stated that the decision about the sale or distribution of electronically produced information to the public will be the agency's prerogative; it is likely to be through the private sector and depositories would not be included except on a fee basis. If information is made available on a fee basis, the agency might consider depositories as nonprofit institutions. If a tiered system of charges was adopted, the cost might be less than from the usual commercial vendors or third-party sources.

Remarks of members of the Printer's Panel precipitated so much discussion that there was insufficient time to hear from all. Other panel members present were: Thomas R. Cullan, Assistant Public Printer, Procurement; Joseph E. Jenifer, Assistant Public Printer, Planning; Bruce Scaggs, Director of Documents Sales Service; Jerry Sebold, Printing Procurement; and Jim T. Smith, Deputy Public Printer, Procurement. Council was disappointed not to receive full reports from all.

Committee of the Whole

Council next considered items on which GPO sought advice. LPS's Barbara Appel explained her proposal to expand the List of Classes. It would assign an item number to standard categories of publications anticipated from all subagencies; this would avoid the present delay for surveying selectives when actual publications from the subagencies appear. Lengthy discussion and numerous suggestions followed. Questions raised were: would these empty item numbers appear on the List of Classes? Could temporary item cards be used for empty classes? Would temporary cards be replaced with permanent cards when publications appear? If adopted, implementation should not begin until quarterly selection updates are again available. A Council recommendation was delayed until Thursday.

Open Forum

Richard Nicoles inquired whether selectives have any recourse for making changes in their list of items selections when errors are identified in the update printout which is sent to the depository regardless of whether the error is attributed to the depository or to GPO. This topic generated lengthy discussion. Those present reported from 30 to -5 errors appearing in their June 1984 printouts. Appel reported that two days after the return deadline for these printouts they are implemented.

Operationally, survey selections are optically scanned; the green add-and-drop cards are manually keyed.

Barbara Smith, Skidmore College, and Karen Cox, University of Cincinnati, reminded librarians they are responsible for providing accurate information to GPO.

Bruce Morton addressed the problem of maintaining accuracy from survey responses to DDIS, and in the printout. He submitted that systematic quality control measures should be instituted to avoid repetition of the excessive number of errors reported and to maintain continuous quality control. Jim Veatch also urged that system problems be analyzed and recommendations developed for resolving them.

William LaBissionaire, University of Minnesota, proposed that LPS add an 800 number for libraries to use in reporting widespread minor problems or to make changes to item selections.

Concerning "shorts", Parker Covington reported that in the rain check policy each of the eight zones will get a percentage of the shortage. The question was raised as to what the time lag between discovering that a short exists and conversion of the title to microfiche was. No clear cut response was received.

The first day's meeting was adjourned with an invitation for all to attend the Public Printer's reception in the Heritage Room between 6 and 8 p.m.

GPO Marketing Update

Donald E. Fossedal, Director of Marketing, and three staff members reported progress on the program to market depository libraries. Deputy Director Charles McKeown indicated public service announcements (PSAs) are the keystone element creating public awareness in the campaign.

Joyce Truman, Media Placement Specialist, GPO, displayed a U. S. map showing locatings of stations using PSAs; she also requested that librarians continue to send reports when PSAs are used. PSAs are in use by the three major networks and 421 stations. Both Don Fossedal and Acting Public Printer William Barrett have appeared on radio talk shows. Endorsement of the PSAs by the Advertising Council contributed to acceptance of print PSAs in major magazines, including Atlantic, Good Housekeeping and the National Geographic.

The Ad Council mailing list of 15,000 newspapers is being used in the fall campaign. Librarians are encouraged to make a personal visit to local editors to ensure the use of these PSAs.

Bob Walter reported the need for an 8-10 page intermediate level training packet for nondepository library staff.

Jim Veatch's request that several sleeves of visuals for incorporating into local slide tape presentations will be accommodated.

Jorge Ponce's inquiry about supplying bilingual brochures to reach the Spanish-speaking will be explored. Sandra McAninch suggested including sample reference questions in materials sent to nondepository libraries.

Don Fossedal reported that New Books may be reduced in size, may include fewer repeat entries, and may appear only three times per year in order to reduce the cost.

JCP Update

Anthony J. Zagami, General Counsel for the Joint Committee on Printing (JCP), reported that consideration of revisions to the regulations, now referred to as policies and guidelines, has been delayed until the 99th Congress because of the change in chairmanship of the Committee. (Frank Annunzio of Chicago is the new chair.) The goal is to develop a series of revisions acceptable to everyone. Any revision will be directed toward better effecting an efficient transfer of information from its inception to its dissemination.

The Chadha decision of June 1983 (102 SCt 2764) deals with the exercise of a legislative branch veto effective on the executive branch without its having gone through the full legislative process and being signed by the President. Mr. Zagami finds in Title 44 the basis for allowing the JCP to make a decision affecting the executive branch. The American Law Division of the Congressional Research Service, Library of Congress, is working on a responsive opinion to JCP's second draft. Counsel hopes to submit an acceptable revision which eliminates the shortcomings that now exist. During the 99th Congress many laws may require revision as a result of the Chadha decision. Depository libraries should not be directly affected by Chadha. Indirectly, the privatization of agency publishing may be evident, but Title 44 clearly states that every publication shall go to depositories.

Bernadine Hoduski, JCP Professional Staff Member, displayed a copy of the long-awaited ALA Government Documents Round Table Cataloging Committee's manual for interpreting AACR 2, Cataloging Government Publications.

A new JCP staff position with a primary responsibility for obtaining agency publications to be included in the depository program will soon be advertised. It will not be a GS level position; salary will probably range from \$25-35,000, depending upon the candidate's qualifications. Candidates should have knowledge of libraries and of government publishing. A JCP panel will review and recommend a couple of names for final selection.

The Numerical List and Schedule of Volumes will be issued at the conclusion of each Congress as a supplement to the Monthly Catalog. The new format includes a number of indexes and a complete cataloging record.

The report of the Ad Hoc Committee on Depository Library Access to Federal Automated Data Bases is expected to be published in November. After approval by the JCP's Chair, it will be marketed through GPO's sales program.

The GAO audit of the depository library program is not yet available. A meeting is scheduled soon to discuss its content.

The addition of audiovisual materials to depository distribution is the next project. Support of the ALA committee which is studying audiovisuals will be sought, and the number of titles which might be distributed determined.

During the International Federation of Library Association's meeting in Chicago in Summer 1985, there will be a two-day workshop on documents; it will be August 17-18, 1985, at the Palmer House.

Ms. Hoduski concluded her update by stating that she had found the last six months of working with Bill Barrett and Mike DiMario very productive and that a great deal had been accomplished; she thanked them for a job well done.

Information Industry Report

Robert S. Willard, Vice-President, Information Industry Association (IIA), and Peyton Neal, P.R.N. Associates, presented statements of concern from the Information Industry Association.

Mr. Willard reviewed the growth of micropublishing and the IIA's statement which was presented at Dan Sawyer's nomination hearing. IIA had proposed establishing a formal mechanism for industry involvement in decisionmaking. The see the addition of an IIA member for the Depository Library Council as a suitable means of adding industry perspective.

The IIA believes: 1) that the proposed regulatory changes in Title 44 inappropriately widen the definition of printing; 2) that impediments to distribution are being created; and 3) that regulatory change is an inappropriate mechanism for change, that such changes should be made through law. He noted the availability of the IIA's policy statement, "Meeting Information Needs in the New Information Age." Copies were made available to those present.

Bob Walter asked what definition of printing the IIA would find acceptable. Mr. Willard stated that they prefer to define the needs of citizens and how to meet them. When it was pointed out that these needs could range from ink on paper to electronic one-on-one availability, Peyton Neal countered that the copyright law revision did not define technology.

Peyton Neal expanded on the remarks he made at the Spring 1984 Council meeting concerning the SPIRIT coalition; it was organized in an effort to ensure that any policy review preceding revision of Title 44 should utilize private sector resources.

The SPIRIT coalition has kept informed by: 1) asking that the Public Printer reactivate the Information Industry Advisory Council with the Depository Library Council chair as an ex officio member; 2) continuing participation in formal and informal library and information science community groups impacting library services; 3) monitoring the activities of the Office of Technology Assessment (OTA) which is currently assessing the impact of technology on public access to public information; 4) responding to ALA's Lacy Commission report (due in December and to be discussed at ALA Midwinter); and 5) supporting new initiatives encouraging an OTA workshop on the development of a JCP data base.

The SPIRIT coalition is most interested in a cost-benefit analysis of the depository library program and believes more cooperative efforts should be initiated.

Responding to questions, Mr. Neal stated that subsidized electronic information distribution should be considered in conjunction with the willingness of investors to commit funds to meet market demand/potential, and that potential users should be able to select from a multiplicity of sources.

Federal Publishers Committee Report

Robin A. Atkiss, Director of Publishing and Graphic Services, Department of Health and Human Services, reported on the activities of the Federal Publishers Committee which he founded and current chairs. Largely as a result of OMB Bulletin 81-16, Atkiss contacted individuals from 25 large agencies. They now meet regularly and are recognized by OMB as an official management organization under the executive branch. Their goal is to ensure that agencies have competent and knowledgeable publishers in place. They identify and address problems with NTIS, GPO and through own agencies through the use of task forces.

Mr. Atkiss estimates that 80% of the Department of Health and Human Service's publications do not go through GPO. In part this reflects the large amount of publishing done as a result of grants; grant contracts do not routinely provide an editor or publishers.

Sandra McAninch pointed out that if federal agency contracts/grants routinely provided that first copyright privileges remain with the agency, a large hole in the distribution system could be filled. Mr. DiMario noted that the question of government publishing is determined by public funding and this is dependent on the language of the grant.

Committee of the Whole

Creation of a rare documents list was considered. Although such a list might benefit potential thieves, legitimate concerns for ensuring security for rare items was equally compelling. (See Resolution no. 14)

Sandra McAninch noted that some titles are no longer available on deposit since they are now defined as cooperative publications. Cooperative publications are those derived from mixed funds, government and nongovernment; agencies must request from JCP permission to recover nongovernment funds in order to be self-sustaining. NASA appears to have decided to test Title 44 with its determination to seel NASA Tech Briefs and memorandums although JCP has directed that they be included in the depository system.

Council again addressed the proposal for expanding the List of Classes with "empty" numbers. After considerable discussion a straw vote to expand the List of Classes failed.

The choice of record format for items selected, card or looseleaf, was addressed. After a brief discussion, the card format was recommended. (See Resolution no. 16)

The shipping list numbering system was exhaustively discussed. Council unanimously recommended a sequential, computer compatible system. (See Resolution no. 13)

An updated List of Superseded Documents has been requested by librarians. Former Council members from regional libraries prepared the original list. When Council's proposal that GPO renew and maintain the project was rejected by GPO, ten persons volunteered to assist on the project; additional help will be solicited.

Judy Myers, University of Houston, and Sally McLean, LPS, contributed substantially to a discussion concerning corrections to the Monthly Catalog. Decisions were made to: 1) correct all errors which have occurred; 2) print a corrected record in the Monthly Catalog/^{only}when the error changes the printed record; and 3) produce all corrections in the machine-readable tapes of the Monthly Catalog. It was also recommended that the 580 field be used for linking statements. Mr. DiMario later indicated that cleanup of the tapes will go forward when the contracting method is resolved.

Content of the Serials Supplement and proposals of LPS elicited lengthy discussion. Judy Myers contended that GPO is not giving libraries the series record it promised when first cataloging a representative issue in AACR2 format. (See Resolution no. 8, 9, and 18.)

Several Council members expressed concern about the level and length of topic discussion. Should Council function more as a policy-defining body than in a procedure-defining role? Two topics upon which much time was spent, item card format and shipping list numbering system, brought up the question. Opinion was expressed that Council should represent the interests of depositories at both levels. Perhaps discussion of "picky issues" should be limited in Council meetings and resolved in smaller groups?

Council adjourned to committees: Committee A, concerned with depository libraries and librarians and their responsibilities, chaired by Richard Nicoles, was directed to discuss certification and education of depository librarians, the GPO biennial survey, and insuring collections. Concerns of Committee B, chaired by Steven Zink, were GPO operations, sales and acquisitions. Topics assigned to this committee included the FDDB, Monthly Catalog format, and the Serials Supplement.

Resolutions

Friday's meeting opened with brief reports from chairs of Committees A and B, followed by the reading, discussion and voting on resolutions. (Resolutions and suggested issues for Spring 1985 appear in Administrative Notes, v. 5, no. 14, p. 7-13, and are a part of this record.)

Resolution no. 1 drew strong response with Julie Copeland, Minneapolis Public Library, contending that a microfiche Monthly Catalog register will not accommodate all users and Karlo Mustonen, Utah State University, questioning the suitability of microfiche for card reproduction.

Concerning Resolution no. 7, Bernadine Hoduski agreed that an independent analyst could make a needed contribution, since it is unlikely that Congress will accept the opinion of only JCP and GPO on development of the FDDB.

Concerning Resolution no. 8 a discussion arose concerning GPO's definition of a periodical (a publication produced three or more times per year) and whether monographic series should be included in the Serials Supplement.

Council members and the audience suggested issues to be discussed at the Spring 1985 meeting. Possible dates for the meeting are March 20-22 or 27-29; possible locations suggested were Albuquerque, Chicago, Phoenix, Salt Lake City, and San Diego. The Southwest seemed to be favored.

The meeting was adjourned at 11:18 a.m.

Submitted by,

Marian Carroll
Secretary

Senate Committee Hearings
Listed in Numerical Sequence

1985, No. 1

January 1-15, 1985

Page 1 of 3

Number	Title	Committee
98TH CONGRESS		
98-342	Solid Waste Disposal Act Amendments of 1983 (When this hearing was listed in the September-October 1983 listing, it appeared as issued by the Committee on Agriculture, Nutrition, and Forestry. This information is incorrect; the hearing was published by the Committee on Environment and Public Works and a correction should be noted on the earlier list.)	Environment and Public Works
98-1030, Pt.2	Departments of Commerce, Justice, State, the Judiciary, and Related Agencies Appropriations for Fiscal Year 1985	Appropriations
*	* * * *	* * *
98-1159	Commencement of Terms of Office of the President and Members of Congress	Judiciary
98-1160	United States-Japan Trade: The \$30 Billion Gap	Foreign Relations
98-1161	The Free Market Copyright Royalty Act of 1983	Judiciary
98-1162	Constitutional Amendment to Restore Legislative Veto	Judiciary
98-1163	Interest Rates	Joint Economic
98-1164	Oversight of the Household Goods Transportation Act of 1980 and the Bus Regulatory Reform Act of 1982	Commerce, Science, and Transportation
98-1165	Discriminatory Taxation on Pipelines	Commerce, Science, and Transportation
98-1166	S. 2489, the Small Business Competition Enhancement Act of 1984; and S. 2434, a Bill to Amend Section 15 of the Small Business Act by Requiring the Assignment of Breakout Procurement Center Representatives	Small Business

Senate Committee Hearings
Listed in Numerical Sequence

1985, No. 1

January 1-15, 1985

Page 2 of 3

Number	Title	Committee
98-1167	Not yet authorized for printing	
98-1168	Not yet authorized for printing	
98-1169	Not yet authorized for printing	
98-1170	Not yet authorized for printing	
98-1171	Implementation of the Medicare Hospice Benefit	Finance
98-1172	The Crisis in Medicare: Exploring the Choices (Field hearing held in Rock Island, IL)	Aging
98-1173	Oversight of the Motor Carrier Act of 1980	Commerce, Science, and Transportation
98-1174	U.S. Steel Industry	Finance
98-1175	Department of Energy Research and Development Programs--Fiscal Year 1985	Energy and Natural Resources
98-1176	Prevention of Drug Abuse Among Youth	Governmental Affairs
98-1177	Fiscal Year 1985 Budget Authorization of Immigration and Naturalization Service	Judiciary
98-1178	Sale of New Hampshire Ball Bearings, Inc. to the Japan-Based Minebea Company	Armed Services
98-1179	Magnetohydrodynamics and the National Coal Science, Technology, and Engineering Development Acts	Energy and Natural Resources
98-1180	Amending the National Historic Preservation Act; Miscellaneous Conveyances; Fee Exemptions; and Assistance to Volunteer Groups	Energy and Natural Resources
98-1181	Antarctica	Commerce, Science, and Transportation
98-1182	Withdraw and Reserve Certain Public Lands for Military Purposes	Energy and Natural Resources
98-1183	Oversight on International Copyrights	Judiciary

Senate Committee Hearings
Listed in Numerical Sequence

1985, No. 1

January 1-15, 1985

Page 3 of 3

Number	Title	Committee
98-1184	The President's 1984 National Urban Policy Report	Joint Economic
98-1185	Shee Atika, Inc.	Indian Affairs

99TH CONGRESS

No hearings have yet been authorized for printing in the 99th Congress.

Senate Committee Prints
Listed in Numerical Sequence

1985, No. 1

January 1-15, 1985

Page 1 of 1

Number	Title	Committee
98TH CONGRESS		
98-249	Legislative Calendar No. 4 (Cumulative Record--Final Edition, December 31, 1984)	Foreign Relations
98-255	Legislative Calendar No. 7 (Final Calendar, December 31, 1984)	Governmental Affairs
*	* * * *	* * *
98-264	Preliminary Oversight on the Job Training Partnership Act	Labor and Human Resources
98-265	Report of the Special Committee on Nuclear Weapons in the Atlantic Alliance	Foreign Relations
98-266	Not yet authorized for printing	
98-267	Legislative Calendar No. 6 (Final Calendar, December 31, 1984)	Armed Services
98-268	Socioeconomic Regulations and the Federal Procurement Market	Joint Economic
99TH CONGRESS		
99-1*	Report on the Staff Review of Allegations Concerning Senator Mark O. Hatfield	Ethics

*For Senate use only; not distributed to depository libraries.

Senate Committee Prints
Listed in Numerical Sequence

1985, No. 2

January 16-31, 1985

Page 1 of 2

Number	Title	Committee
98th Congress		
98-269	Not yet authorized for printing	
98-270	Responses to Request for Comments on Miscellaneous Tariff Bills	Finance
98-271	Not yet authorized for printing	
98-272	Not yet authorized for printing	
98-273	The Effects of Federal Income Tax Policy on U.S. Agriculture	Joint Economic
98-274	The Economic Evolution of Agriculture	Joint Economic
98-275	Not yet authorized for printing	
98-276	Not yet authorized for printing	
98-277	East-West Technology Transfer: A Congressional Dialog with the Reagan Administration	Joint Economic

Senate Committee Prints
Listed in Numerical Sequence

1985, No. 2

January 16-31, 1985

Page 2 of 2

Number	Title	Committee
99th Congress		
99-2	Constraining Social Security Cost-of-Living Adjustments: Background and Issues	Budget

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